



COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

KUNJALI MARAKKAR SCHOOL OF MARINE ENGINEERING

(Approved by AICTE and DG Shipping, Govt. of India)

(ISO - 9001 : 2015 Certified and benchmarked as A Grade by DG Shipping, Govt. of India)

KOCHI - 682 022, KERALA, INDIA

Tel.: 0484-2576606, Website: kmsme.cusat.ac.in

Email: kmsme@cusat.ac.in, cusatkunjaliarakkar@gmail.com, GSTIN: 32AAALC0844J1ZJ

QUOTATION NOTICE

KMSME/T -75/2025-26

06th March 2025

Sealed quotations are invited from Catering Service Units for providing Lunch in connection with the Seminar on 24.03.2026 at K M School of Marine Engineering, CUSAT, as per the description given below.

Item No.	Item	
1	Veg.Fried Rice	For 150 persons
2	Chilly Chicken (Gravy)	For 130 persons
3	Chilly Gobi	For 20 persons
4	Chappathi	For 150 persons
5	Paneer Butter Masala	
6	Ice-cream with Gulab Jamun	
OTHER REQUIREMENTS		
1	Drinking Water Dispensers	5 Nos.
2	Serving Counters	2 Nos
3	Waste Disposal	

Last date and time for submission of quotations

: 18.03.2026 at 03:00 PM.

Date and time of opening of Quotations

: 18.03.2026 at 03:00 PM.

**General conditions are attached in the annexure.

10/3/26
DIRECTOR

Please note the Specific Terms and Conditions mentioned overleaf:

DIRECTOR
Kunjali Marakkar School of
Marine Engineering
Cochin University of
Science and Technology
Kochi - 682 022



Specific Terms and Conditions

- 1) Quotations have to be sent to "The Director, K. M. School of Marine Engineering, Cochin University of Science and Technology, Ernakulam District, Kerala, India. PIN-682 022 by **"Speed Post/Registered Post/Courier Service"** only. **Quotations delivered by hand will be summarily rejected.** Quotations have to be sent in a sealed cover with the quotation number and name duly **superscribed** on the cover (Cover format as provided)
- 2) After getting the Work Order, the items should be prepared, supplied in good and hygienic condition to K. M. School of Marine Engineering, Cochin University of Science and Technology at the specified time.
- 3) University will deduct 2% of TDS (Tax Deducted at Source) on GST of taxable value in the invoice at the time of release of payment.
- 4) **The rates quoted shall be inclusive of all taxes, transportation and handling charges for delivering the items at KMSME, CUSAT, Kochi – 22.**
- 5) The candidates participating in the quotation should have at least **3 years of experience** in Catering Service.
- 6) Service staff should have medical certificate from the competent health authorities showing that he/she is free from contagious and skin disease and **fit for serving food.**
- 7) Service staff should wear **uniform**, apron and chef's or stewards cap and should wear **gloves** while serving the food.
- 8) High standard of hygiene conditions should be observed by the staff in the Serving and Dining Area. The Serving and Dining Area should be kept clean at all times.
- 9) 2 Nos of Serving Counters covered with clean and elegant satin cloth must be transported, laid out and arranged by the Caterers.

Encl.: General Terms and Conditions



[Handwritten Signature]
DIRECTOR

DIRECTOR
K. M. School of Marine Engineering
Cochin University of Science and Technology
Kochi - 682 022

GENERAL TERMS AND CONDITIONS

Sealed quotations are invited for the “Catering service of the Lunch” as specified in the quotation notice.

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|---|
| 1. The quotation should be addressed to the officer mentioned below in a sealed cover with the quotation number and name duly superscribed on the cover. The quotation should be sent by Registered post/ Speed post/Courier Service only. Quotation delivered by hand will be summarily rejected |
| 2. The quotation will be opened on the appointed day and time in the KMSME Director's Office, in the presence of such of those bidders or their nominees who may be present at that time. |
| 3. The bidder shall invariably specify in their quotation the delivery conditions including the time required for the supply of items bid for. |
| 4. The final acceptance of the quotation rests entirely with the university who do not bind themselves to accept the lowest or any quotation. But the bidders on their part should be prepared to carry out such portion of the supplies included in their quotations as may be allotted to them. |
| 5. The University reserves the right to reject any quotation if the offer is found not acceptable. |
| 6. Communication of acceptance of the quotation normally constitutes a Work Order from this Office. |
| 7. The bidder shall undertake to supply items according to the specifications. The items will be rejected if found to be having any defects or if found as of inferior quality. |
| 8. The prices quoted should be inclusive of all taxes, duties, cess, etc, which are or may become payable by the bidder under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the work. No representation for the enhancement of price once accepted will be considered. |
| 9. Special conditions, if any, of the bidders attached with the quotations will not be applicable to the order unless they are expressly accepted in writing by the purchaser. |
| 10. Any attempt to influence the University personnel concerned in their favour by personal canvassing will disqualify the bidders. |
| 11. Payment will be made only after supply and serving of all the items as per the Work order, at the site, in good condition and only after ensuring satisfactory quality of all the items. Payments will be made through Crossed Bank Cheques. Account transfer of payment maybe done if the specific account details, including Name of Account Holder, Bank Name, Branch Name and IFSC Code are mentioned in the Original Invoice. (Proforma Invoice is not acceptable. Invoice should contain Signature and Seal of the seller.) |
| 12. The general conditions for this purchase will be applicable as per the Stores Purchase Manual of the Kerala Government. |
| 13. The vendor must provide a valid GSTIN. FSSAI License: Mandatory for food safety. The Invoice should contain the GST number of both the buyer and the seller. |
| 14. Scope of Service: Must include waiters, tables, chairs, serving dishes, and waste disposal. |

Sealed Cover Format as shown overleaf:

KMSME/Q-75 /2025-26 dated 06.06.2025



16/3/26
 DIRECTOR
 Sunil Marikkar
 Director
 Sunil Marikkar School of
 Marine Engineering
 Cochin University of
 Science and Technology
 - 682 022

“Quotation for the Catering service of Lunch”

From,

 PH:.....

To,
 THE DIRECTOR,
 K. M. SCHOOL OF MARINE ENGINEERING,
 COCHIN UNIVERSITY OF SCIENCE & TECHNOLOGY,
 KOCHI - 682 022
 PH: 0484-2576606